

Town of Neenah New home-required item checklist

Town required items.

- _____ Copy of the Sanitary Permit (Call Ed Dekeyser 725-3284).
- _____ Complete the Wisconsin Uniform Building Permit town paper form.
- _____ Complete the Wisconsin Online Building Permit Application (required)
*Building, HVAC, Electrical, & Plumbing license #'s required before entering info
<https://verification.dsps.wi.gov/buildingpermit/application/PermitInformation.aspx?p=>
- _____ 2 Sets of building plans showing all house dimensions & a separate page showing the braced wall lines.
- _____ Completed Energy Worksheet (call your Heating Contractor or Lumber Yard for this item)
- _____ Complete and sign the Conditions of Approval Sheet.
- _____ 911 address sign permit
- _____ Culvert permit if required.
- _____ Square footage for house, garage, decks, sun rooms or screen rooms.
- _____ Call Gary Klinka for an appointment with all required items at 920-727-9200 7-9 AM weekdays.

County Zoning required items. (Click on below links)

- _____ [County Zoning Permit](#) in hand-call them for help 727-2880.
- _____ [County Erosion Control Permit.](#)
- _____ Site plan for County with all house & garage dimensions.
- _____ Address from the County-call 727-2880